

Convocation and Alumni Meet-2024

It is a moment of pride for us to host our 9th Convocation Ceremony on February 17, 2024 at CT Group of Institutions, Shahpur Campus, Jalandhar. Convocation of any Institution is a very important and solemn occasion. All Concerned are therefore requested to maintain proper decorum in keeping the dignity of the occasion.

The Convocation of CT Group of Institutes will be held on Saturday, **February 17, 2024** at 09:00 AM onwards,

Venue: Sardarni Manjit Kaur Auditorium, Shahpur Campus.

All the Students who passed out till 2023 will be eligible to attend the convocation.

Following are some of the guidelines/instructions in this regard:

1. Response Form & Accompanying Persons:

You are requested to confirm your participation and details of accompanying persons in the convocation ceremony by filling up the online form available on the Convocation page of the Institute's official website (www.ctgroup.co.in), not later than **January 22, 2024**. The maximum numbers of guests/parents/family members are allowed to attend the convocation per grad and will be limited to two.

2. Registration and Help Desk:

A registration/help desk will remain functional on: February 17, 2024 from 07:30 AM to 08:30 AM near the venue (**Sardarni Manjit Kaur Auditorium**) of the Convocation.

3. Accommodation:

Based on availability, accommodation in the Institute Campus may be made available on 'First Come First Serve' basis, with nominal charges. You can send your request to dsw@ctgroup.in.

4. Dress Rehearsal:

Please make your travel plans in such a way that you are available in CT Campus Shahpur prior to the Dress Rehearsal (at Convocation Venue) 08:00 AM to 09:30 AM on **February 17, 2024**. Attending of rehearsal will be mandatory; otherwise you will not be allowed to attend the Convocation ceremony.

5. Alumni Meet:

An Alumni Meet is also planned on **February 17, 2024** at CT Shahpur Campus to provide you an opportunity to meet with your graduating colleagues and to celebrate the occasion together in an informal sitting. Please do plan to attend this function also.

6. Caution deposit:

Each Graduate is required to deposit of **Rs 650/-** (Six hundred and fifty only) as caution money on the day of convocation ceremony out of which Robes rent will be deducted and rest amount will be eligible for refund on return of Robes/Gown. **Please note this transaction is directly between the grads and the supplier of the Robes/Gowns.**

7. Convocation Gown:

A convocation gown/robe will be issued to you at registration desk on **February 17, 2024** during 07:30 to 08:30 AM only. Convocation gown/robe will be collected back after Convocation Program at Registration Desk. However, there will be another Desk, if you want to take away your gown.

8. Transportation:

Bus services to attend Convocation and Alumni Meet on February 17, 2024 will be available at 07:00 AM, from Jalandhar Bus Stand and Jalandhar City railway station to CT Shahpur campus.

9. Registration Fee:

A registration fee of **Rs 600/-** need to be deposited at the time of registration and you can get yourself registered by filling up the online form as well available at www.convocation.ctgroup.in.

Important Contacts:

In case of any queries, feel free to contact Dr. Ramandeep Gautam, Assistant Director-Maquisdan Campus at 9465580520, and Dr. Arjan Singh (DSW) at 8360862009

Important Note:

- 1. On 17.02.2024 after the start of Convocation, nobody will be allowed to leave the Convocation hall.*
- 2. Complete decorum is to be observed during the entire proceeding.*
- 3. Main Gate will be closed at 08:30 AM.*
- 4. All are also informed to keep your water bottle.*
- 5. No one will be allowed to enter late.*