

Convocation and Alumni Meet -2021

It is a moment of pride for us to host our 7th Convocation Ceremony on December 11, 2021 at CT Group of Institutes, Shahpur Campus, Jalandhar. Convocation of any Institution is a very important and solemn occasion. All Concerned are therefore requested to maintain proper decorum in keeping the dignity of the occasion.

The Convocation of CT Group of Institutes will be held on Saturday, December 11, 2021 at 09:00 AM onwards,

Venue: Sardarni Manjit Kaur Auditorium, Shahpur Campus.

All the Students who passed out in Batch-2019 and 2020 will be eligible to attend the convocation.

Following are some of the guidelines/instructions in this regard:

1. Response Form & Accompanying Persons:

You are requested to confirm your participation and details of accompanying persons in the convocation ceremony by filling up the online form available on the Convocation page of the Institute's official website (www.ctgroup.co.in), not later than **December 02, 2021**. The maximum number of guests/parents/family members are allowed to attend the convocation per graduand will be limited to two.

2. Registration and Help Desk:

A registration/help desk will remain functional on: December 11, 2021 from 07:30 AM to 08:30 AM near the venue (**Sardarni Manjit Kaur Auditorium**) of the Convocation.

3. Accommodation:

Based on availability, accommodation in the Institute Campus may be made available on 'First Come First Serve' basis, with nominal charges. You can send your request to dsw@ctgroup.in.

4. Dress Rehearsal:

Please make your travel plans in such a way that you are available in CT Campus Shahpur prior to the Dress Rehearsal (at Convocation Venue) 08:00 AM to 09:30 AM on December 11, 2021. Attending of rehearsal will be mandatory; otherwise you will not be allowed to attend the Convocation ceremony.

5. Covid Related Instructions:

We all are aware that pandemic period is over, still there is a risk of a new covid variant Omicron. To be on a safe side, all the participant are required to **put on masks and carry a pocket sanitizer along with you.**
The entry will be given to those only who follow these instructions.

6. Alumni Meet:

An Alumni Meet is also planned on December 11, 2021 at CT Shahpur Campus to provide you an opportunity to meet with your graduating colleagues and to celebrate the occasion together in an informal sitting. Please do plan to attend this function also.

7. Caution deposit:

Each Graduate is required to deposit of Rs 500/- (Five hundred only) as caution money on the day of convocation ceremony out of which Rs 400/-(Four hundred only) will be refundable and Rs 100/- (Hundred only) will be deducted as Robes rent. The deposited amount will be eligible for refund in full and will be security amount of the convocation gown/robe.

8. Convocation Gown:

A convocation gown/robe will be issued to you at registration desk on December 11, 2021 during 07:30 to 08:30 AM only. Convocation gown/robe will be collected back after Convocation Program at Registration Desk. However, there will be another Desk, if you want to take away your gown.

9. Transportation:

Bus services to attend Convocation and Alumni Meet on December 11, 2021 will be available at 07:00 AM, from Jalandhar Bus Stand and Jalandhar City railway station to CT Shahpur campus.

10. Registration Fee:

A registration fee of Rs 250/- need to be deposited at the time of registration and you can get yourself registered by filling up the online form as well available at www.convocation.ctgroup.in

Important Contacts:

In case of any queries, feel free to contact Mr. Ramandeep Gautam, Assistant Director-Maquisdan Campus at 9465580520, Mr. Nittan Arora, Dy Director-CCPC at 9914504907 and Mr. Davinder Singh, Dy Dean (Student welfare) at 9988991876

Important Note:

- 1. On 11.12.2021 after the start of Convocation, nobody will be allowed to leave the Convocation hall.*
- 2. Complete decorum is to be observed during the entire proceeding.*
- 3. No one is supposed to remove mask during entire function.*
- 4. Main Gate will be closed at 08:30 AM.*
- 5. All are also informed to keep your water bottle.*
- 6. No one will be allowed to enter late.*